



## Person Specification for Retail Manager

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Criteria	Essential	Desirable
<b>Experience and Job Knowledge</b>	Retail experience  Management background  Proven leadership and development experience  Experience of managing budgets and accounts	Experienced working with volunteers  Knowledge of HR practice and Health & Safety Compliance  Knowledge of Gift Aid systems  Similar previous position
<b>Skills &amp; Competencies</b>	Ability to develop a brand of shops  Strong customer focus  Interpersonal and development skills  Competent oral and communication skills  Strong planning and organisational skills	Proficient in the use of IT software packages  Competent in analysis and use of statistics
<b>Personal Qualities</b>	Integrity & honesty  Team leader & team player  Flair and creativity  Highly motivated  Positive temperament	Adaptability
<b>Additional requirements</b>	Driving licence  Own car	Interest and concern for the welfare of domestic animals